

## **What are the basic requirements for performing transaction in Dynamics AX and in DATEV to ensure full consistency?**

To ensure full consistency between Dynamics AX and DATEV financials using DATEV-Interface for Dynamics AX we need to adhere to the following basic requirements. We need to **consequently check consistency between Dynamics AX and DATEV financials** using the tools of the DATEV-interface (balance and VAT check).

### **1. Preconditions:**

1. Dynamics AX must be configured according to the specified requirements as described in the user guide of DATEV-Interface of Dynamics AX.
2. DATEV financials must be configured according to the requirements as describes in the user guide of DATEV-interface of Dynamics AX.
3. Postings in Dynamics AX must be performed according to the standards as described in the User Guide of Dynamics AX and the DATEV-Interface of Dynamics AX.
4. Postings in DATEV must be performed according to the standards as described in the User Guide of DATEV.

### **2. Required Workflow using the DATEV-Interface of Dynamics AX:**

1. Finish posting in Dynamics AX for a new month X with open period.
2. Perform VAT reconciliation. Zero difference required.
3. Export from Dynamics AX to DATEV test company for testing: Export of all transactions established in AX of month X from Dynamics AX to **DATEV-financials test-company (test company must not have any other transactions in the whole fiscal year)** using DATEV-Interface of Dynamics AX. Balance checking! "No differences" required!

4. Export from Dynamics AX to DATEV: Export of all transactions established in AX of month X from Dynamics AX to **DATEV-financials productive company** using DATEV-Interface of Dynamics AX.
5. Import transactions established in DATEV-Financials productive company into Dynamics AX: Posting of DATEV-transactions in DATEV-Financials for month X in a **separate journal** and import into Dynamics AX using DATEV-Interface.
6. **Final Balancecheck:** Check postings of all transactions in Dynamics AX against all transactions in DATEV-financials for the whole fiscal year to ensure full consistency!
7. **Final VAT-Check:** VAT-reports for the respective month X should be generated in DATEV. Comparison of VAT-reports in Dynamics AX and DATEV financials required.
8. If required, for transfer of new postings in periods, which are already transferred to DATEV, use the Export only for the new postings function of DATEV-interface. If new postings exist, DATEV-interface indicates this in a marker field. All checks afterwards to be performed.

### **3. Payment transactions:**

1. Payment transactions and AR and AP balance settlements in any case should be exclusively performed in Dynamics AX.
2. At the current stage it is highly recommended not to do any additional transactions in DATEV with respect to AR, AP balance settlements. This is because there will be sometimes in very specific situations a need to delete all postings of a journal in DATEV and to re-import all postings from Dynamics AX which would then delete all work done in DATEV with respect to AP, AR balance settlements.
3. If balance settlements have to be performed in DATEV, this may only be done after the final transfer of postings from Dynamics AX into DATEV and positive finale Balance check has been performed.

### **4. Final Balance check and VAT-Check:**

1. Final Balance check between Dynamics AX and DATEV is a must to ensure consistency. We are comparing balance between Dynamics AX and DATEV for a arbitrary time period within a fiscal year.

2. Final VAT-Check is a must to ensure consistency of VAT in Dynamics AX and DATEV financials.

**5. What are main problems which have occurred in the past?**

1. Summary accounts must not be used with manual postings in Dynamics AX.
2. Yearend carryover functions of Dynamics AX consequently to be used.
3. Consequent usage of balance comparison tool and VAT-comparison to address possible problems as early as possible.
4. Understand the required workflow and keep to it strictly.
5. Training of all parties involved in Dynamics AX, DATEV and DATEV-interface.